

Hemblington Parish Council

Minutes of the Hemblington Parish Council Meeting held at Heathlands Community Centre on Monday 30th March 2026 at 7.30pm.

PRESENT

Present – Anthony Howe (Chair), Caroline Ramsay, Rose Niescierowicz, Bryan Slater and Steven Ford (Clerk). County Councillor Fran Whymark, District Councillor Paul Newstead and two members of the public were in attendance.

1. The Chairman, Anthony Howe, welcomed those present.
2. **To consider apologies for absence and agree any necessary actions:** John Applegate, Jutta Koch, Tim Powley.
3. **To receive Declarations of Interest on items on the agenda:** None.
4. **Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda.**
 - 4.1 County Councillor Fran Whymark gave information on the NCC Rural Businesses Awards scheme and electoral boundary changes that would come into effect at the 7 May County Council elections. A resident asked if a grit bin could be supplied at Cuttons Corner and drew attention to the speed of traffic in Hemblington Hall Road and a blocked drain at the junction with Ranworth Road. They asked if the parish council could consider the use of social media such as Facebook.
5. **Minutes of the meeting of Hemblington Parish held on 26th January 2026.**

The council **RESOLVED** to approve the minutes as a true record. Proposed by Caroline Ramsay and seconded by Anthony Howe.
6. **To report on Matters arising from the Minutes not on the Agenda:** None.
7. **SAM sign update.**

Tim Powley had installed new software but there were still issues that required attention. When fully functioning statistics would be published on the website.
8. **Update on Information Boards for Hemblington**
 - 8.1 Caroline Ramsay had sourced suitable pots and final positions would be agreed at the next meeting. A license from Highways would be required for locations on verges prior to erection.
9. **Hemblington Community Litter Pick**
 - 10.1 A community litter pick would take place at 11am on 9th May. Participants would meet at the village sign and pick litter from Cuttons Corner along Pedham Road, and Hemblington Hall Road. Caroline Ramsay would draw up the risk assessment. The clerk had ordered a small number of litter pickers and sacks from the District Council and requested that the resulting litter collection be collected by them from Pedham Green.
10. **Brundall Scouts building project**
 - 10.1 Information on progress of the project had been requested and would be brought to the next meeting.
11. **Defibrillator update**
 - 12.1 The defibrillator would require replacing in 2027. Councillor Whymark said that it was possible that the elected County Member might fund its replacement from their £5,000 personal allowance.

12. Assertion 10 compliance

12.1 The clerk had prepared the required Data Protection Policy and IT Policy and explained that the government strongly recommended the use of a gov.uk website address and use of a generic email address such as gmail was no longer acceptable. A new email address of hemblington-pc.org.uk had been created to be compliant. A number of quotations for transferal of the website to a gov.uk address was considered but best value was that provided by the current host. It was proposed by Bryan Slater, seconded by Rose Niescierowicz and carried unanimously that the policies and email address and gov.uk website were adopted.

13. Planning Applications from Broadland District Council: None received.

FINANCE

14. Finance

14.1 It was proposed by Bryan Slater, seconded by Caroline Ramsay and **RESOLVED** to authorise payments of voucher numbers 33 – 38 totaling £543.76P. The Bank reconciliation showing £3,125.43 in the Community Account and £10,369.79 in the Premium Account was noted.

15. Parish Clerk’s correspondence.

15.1 It was **AGREED** to support the nomination of BADCOG for the Broadland Community Awards 2026. A request for a donation from the Heathlands Bowls Club was considered and it was **AGREED** to make a donation of £50 from CIL funds if permitted.

16. Future agenda items. None.

17. To confirm the date of the next full Parish Council Meeting, Annual Meeting and Annual Parish Council Meeting – 18th May 2026.

18. Exclusion of the Press and Public

18.1 It was **RESOLVED** to exclude the press and public whilst the current applications and next steps for the recruitment of a new Parish Clerk were considered. A confidential addendum to the minutes would be circulated to members.

There being no further business the public meeting closed at 8.25pm.

Signed.....

Dated 18th May 2026.